



Consultancy Services

“Development of a Grants Scheme for women owned/run businesses”

Background:

The Business Women Forum-Palestine (BWF) is a nonprofit organization founded in 2006 with a mission of strengthening the role of businesswomen as leaders in the Palestinian economy through advocacy, networking, and the provision of business services. BWF offers programs and services to aspiring women entrepreneurs seeking to establish or expand their businesses.

Within the framework of the BWF project titled “One Stop Shop for Sustainable Businesses-OSS”, under the regional joint programme between the European Union and UN Women, “Spring Forward for Women”, which is funded by the European Union, and under the SDGs-F “Creating One Stop Shop for sustainable Businesses” Joint Programme, BWF is working on empowering 45 women Micro, Small and Medium Enterprises (MSMEs) from the West Bank and the Gaza Strip with technical and managerial skills and capacities needed to maintain cultural sustainable businesses.

Objective:

BWF is seeking to hire a qualified consultant and/or business service provider (BSP) to be responsible for the development of a grants scheme, where the selected consultant and/or BSP is expected to develop and submit to BWF a full grants scheme targeting women owned/run MSMEs in WB and GS. BWF acts as a leading organization and has two partners (Palestinian Shippers Council “PSC” and Agility), who will select 30 women MSMEs to receive grants based on the Scheme criteria identified.

Qualifications and skills:

- A minimum of a master’s degree in business management, financial management and any relevant field.
- At least 8 years of extensive working experience in providing consultancy services in a relevant field; previous experience in working with loans and/or grants for women businesses is preferable.
- Previous knowledge in legislative frameworks on MSME’s.
- Previous knowledge and working experience with women MSMEs in the cultural sector.
- Excellent Arabic and English Skills.
- Excellent time management and networking skills.

Main Tasks and responsibilities:

- Review project document, initial grants mechanism framework and profiles of beneficiaries.
- Develop a full grants scheme, to be presented and discussed by the project consortium members and UN Women.
- Develop a set of guidelines and an application form for women applicants.
- Develop selection criteria for applicants on a competitive basis using a relevant scoring form.
- Develop various grants disbursement mechanisms.
- Develop Grant Agreements to be signed between applicants and BWF.
- Identify tools to measure impact on MSMEs as a result of receiving grants through monitoring and evaluation.

Application Deadline: 20-03-2016 at 10:00 a.m. (noting that BWF office is closed on Friday and Saturday)

Time frame: March – April 2016

Application: Interested candidates should submit their technical and financial offer accompanied by a CV, a cover letter, company profile, relevant experience in conducting similar assignments, methodology and implementation plan to conduct the whole assignment in sealed envelopes and by hand to BWF office, located in Al Balou’, Al Fare’ Building, 2nd floor, Ramallah.

For any further details, please send an email to hsous@bwf.ps